



# Brook Primary School

## Transition Guidance

**“Times and conditions change so rapidly that we must keep our aim constantly on the future”.**

**Walt Disney**

Change is part of everyone’s life. Change can be something we choose or something which we have no control.

Transition is the internal process that happens from the moment we learn about the change, until the moment we have grown used to the change and everything that comes with it.

In school, a transition means a movement or change in the environment, relationships, behaviours, routines, or expectations. This includes movement between year groups, phases (EY to KS1, KS1 to KS2 and KS2 to KS3) and between schools.

Effective transition enables children to feel safe and secure, parents to build confidence and trust with key members of their new school family and teachers to begin the process of building relationships to ensure children make good progress during their time at school.

Good transition supports good learning, and effective transition processes year after year will enable children to build the confidence and resilience necessary to becoming life-long learners. It is important that all adults (school and home) have consistent and appropriate expectations of the children at each transition point. This consistency will aid children as they adapt to new environments, be it for the first time as they start school or as they near the end of their primary journey in Year 6.

## Goals Of Successful Transition

### **1: Promote Relationship Building**

Building a relationship with the new teacher(s) is crucial, not only practically but also in terms of building rapport and encouraging them to feel secure about the next stage in their education. Children will also often worry about friendships during transition, so it is also important we support friendship-making when children are moving.

### **2: Focus on children feeling safe and secure**

Transition means change and whilst becoming resilient and being able to cope with change is a key life skill, we need to be mindful about children's wellbeing. The first step to children feeling safe and secure is building relationships. Children need to have a safe space and know that they have someone who is looking out for them, whether that is a member or staff or a friend.

### **3: Effective communication / Building dialogue between colleagues.**

Successful transition will ensure there is effective and professional dialogue between teachers on each side of the transition process. This will be given adequate time and consideration given to what can be put into place to support the children fully.

### **4. Induction**

There is a clear and consistent induction process in place that enables a smooth transition for all children as they move through the school at all transition points.

### **5: Parental Involvement**

There are positive home/school communication methods and parental engagement is high. All parents being partners in their child's education.

## Key Transition Points

At Brook, children will experience many different transitions.

- Entry to Nursery
- Moving from Nursery to Reception
- Moving from Reception to Key Stage 1
- Moving from Key Stage 1 into Key Stage 2
- Moving from Key Stage 2 to Key Stage 3 (Year 6 to secondary school)

Also, the children move from class to class in each Key Stage, for example, Year 1 to Year 2. Each of these transitions is a unique phase which has challenges and expectations.

### Transition Arrangements

- A transition morning in the new class with the new class teacher and class teaching assistant
- Year group transition power points (available on school website)
- Year group transition books (available on the school website)
- Timetabled staff dialogue / sharing information sessions
- Parental drop-in offer to meet the new class teacher at the summer term parents evening.
- In Early Years, home visits may be completed if the child is moving to Brook from a different provision.
- In Early Years, a parental information session is offered.
- For those new to school at different points of the year, tours of the school are offered to incoming parents and children.

### SEND/SEMH/CiC

At Brook, we understand that some children may need additional transition support above the normal transition arrangements.

In addition to the above, we may also offer:

- Additional time with the new class teacher
- A one-page pupil profile
- Individual transition books
- Additional visits when moving schools.
- Parental drop-in offer to meet the SENDCo / Deputy SENDCo at the summer term

### Parents

Parents can help by:

- Talking to your child positively about transitions and changes
- Keeping communication positive and open with school
- Using the year group transition power points (available on school website) with your child
- Using the year group transition books (available on the school website) with your child

### Help and Further Information

You can find further help and support on transition via:

- The school website at
- Place2BE at [www.place2be.org.uk](http://www.place2be.org.uk)
- Young Minds at [www.youngminds.org.uk](http://www.youngminds.org.uk)
- Anna Freud at [www.annafreud.org](http://www.annafreud.org)
- Mentally Healthy Schools at [www.mentallyhealthyschools.org.uk](http://www.mentallyhealthyschools.org.uk)
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